

## Record of officer decision

<b>Decision title:</b>	New lease to Ledbury Poetry Festival of Room 14 at The Master's House, St Katherine's, Ledbury
<b>Date of decision:</b>	26 <sup>th</sup> June 2019
<b>Decision maker:</b>	Acting Assistant Director for Technical Services
<b>Authority for delegated decision:</b>	Herefordshire Council's constitution - Scheme of Delegation Part 3 Functions Scheme, Section 7 Officer Functions 1. 3.7.6 Delegation to Chief Executive 2. 3.7.13 Sub delegation from Chief Exec to officers Appendix 1 Chief Executive's Scheme of Delegation to Officers – Specific sub-delegation to Director for Economies Communities & Corporate (version 31 <sup>st</sup> March 2017)
<b>Ward:</b>	Ledbury North
<b>Consultation:</b>	None
<b>Decision made:</b>	New lease to Ledbury Poetry Festival of Room 14 at The Master's House, St Katherine's, Ledbury
<b>Reasons for decision:</b>	<ul style="list-style-type: none"> <li>• Previous lease has expired and tenant is in occupation under tenancy at will</li> <li>• 3 yrs at market rent inclusive of services has been agreed</li> <li>• Maintains optimal occupancy of The Master's House fulfilling the grant funding conditions</li> </ul>
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	<ul style="list-style-type: none"> <li>• Greater security of rental income once completed as tenant may leave at any time whilst still occupying under the tenancy at will</li> <li>• Security of tenure for duration of lease is afforded to the tenant, with improved business continuity outcomes</li> </ul>
<b>Details of any alternative options considered and rejected:</b>	No suitable alternatives were proposed
<b>Details of any declarations of interest made:</b>	None

Signed..... Date:

CHRIS JENNER